County of Ventura
Information Technology Committee Meeting

May 13th, 2021

Notice of Virtual Meeting

Due to the closure of the Government Center to public access, the Information Technology Committee meeting now offers virtual meeting access via Zoom.

Meeting ID: 981 4280 7537

Meeting Passcode: 546160

Public comments or questions may be submitted to the following County email address which will be monitored prior to the public comments section of the agenda.

ITCPublicComment@ventura.org

Committee Members

Organization	Committee Member	Proxy
Board of Supervisors	Matt LeVere (Chair)	Lourdes Solorzano
Board of Supervisors	Bob Huber	
CEO	Mike Powers	
CEO	Mike Petit	
Auditor-Controller	Jeff Burgh	Joanne McDonald
County Counsel	Tiffany North	Christine Renshaw
Fire	Mark Lorenzen	Chad Cook
HCA	Barry Zimmerman	
HSA	Melissa Livingston	Jennie Pittman
ITSD	Terry Theobald	
RMA	Kim Prillhart	
Sheriff	Bill Ayub	

Agenda

- Welcome

- Approval of Minutes

- Public Comments

- Committee Comments

- Agenda Review

- New Projects Approved by the ITC Subcommittee

- Project Status Review Updates

- CIO Report

- Closing Comments/Agenda Items for Next Meeting

- Adjourn

New Projects Approved by ITC Subcommittee

Project Approved on: May 10th, 2021

Project Name: Cash Projection System

Agency: ACO

Project Goal(s):

The goal of this project is to achieve the following:

1. To facilitate the creation of baseline and final cash projections.
2. To manage multiple projection versions based on different input values for "What if" scenarios, store historical values, and use both percentage and dollar amount for adjustments.
3. To import aggregate and detailed level data, calculate based on defined formulas, handle monthly update of actuals, compare actuals with corresponding cash projection, and export aggregate and details of cash projections into spreadsheets.
4. To import annual data from the County budget system to be used in calculating future year budgeted cash flow.
5. To import VCFMS monthly actuals. The system must have the ability to adjust imported data. Actual historical data will be used to project future years budgeted cash flow.
6. Provide reporting ability for: projections, actuals, and cash flow variance.
7. To convert and retain three (3) years of historical actual data from the existing system.

One Time Costs: $101, 706

Annual Recurring Costs: $44,775

Projected Cost Savings: N/A – replacement project

Project Duration: 6 weeks

New Projects Approved by ITC Subcommittee

Project Approved on: May 10th, 2021

Project Name: Visionlink Disaster Recovery and Response Management System

Agency: HSA

Project Goal(s):

The goal of this project is to achieve the following:
- QR/Bar codes will be used for data entry of services, providing access to customers for shelter information and the ability to print identification cards/wristbands for shelter residents during the emergency.
- Integration with Active Directory Federated Services (ADFS) for authentication and user maintenance.
- Integration with Family Watchdog for automated checking of California Sex Offender Registry upon shelter entry.
- The ability to send ad hoc email and text to volunteers, clients and shelter operators directly from Visionlink

One Time Costs: $107, 255

Annual Recurring Costs: $25,452

Projected Cost Savings: N/A

Project Duration: 1 year

Project Status Review

5 projects on schedule and on budget (six previously)

- New Land Information System Upgrade (Tyler Technologies) – County Clerk-Recorder

- Budget Software System – CEO Finance

- Enterprise Content Management – Public Defender's Office

- Water and Sanitation Advanced Metering Infrastructure – Public Works Agency

- VCHRP Payroll System 9.2 Upgrade – Auditor-Controller/CEO HR

Project Status Review (Continued)

10 active projects on budget and not on schedule (eight previously)

- Enterprise Content Manager – District Attorney's Office

- FPD Automated Ambulance System Status Management - Fire

- Sheriff Scheduling Project – Sheriff's Office

- Inmate Telephone System, Tablets, and Video Visitation – Sheriff's Office

- Public Access Virtual Desktops – Library

- Integrated Property Tax Assessment and Collection System – Assessor/Auditor-Controller/Treasurer-Tax Collector

- Traverse Northwoods – Human Services Agency

- APPSIAN PeopleSoft Security – Auditor-Controller's Office/ CEO – HR

- Learning Management Solution – HCA

- Kronos Time and Attendance System - HCA

0 projects not within budget and not on schedule (one previously)

- None

Project Status Review (Continued)

1 projects were completed and closed (five previously)

- DataGate Corepoint Replacement - HCA

CIO Report

Updates from CIO

1. Action Items From Previous Meeting

2. Cyber Security Update

Action Items from Previous Meeting

1. Update on Older Projects (approved prior to 2019)
2. ITC Template Updates

Project List Update

| Project Name	Start Date	Status	Expected Closure Date
Sheriff Scheduling Project	4/2/2019	Standstill – Vendor Issues	Not available
Enterprise Content Management (Public Defender)	11/23/2018	In Progress	June 30, 2021
Traverse Northwoods	9/7/2018	In Progress	September 30, 2021
DataGate Corepoint	8/13/2018	Completed	Closed
Library Public Access Virtual Desktops	5/25/2018	In Progress	June 2021
Water and Sanitation Advanced Metering Infrastructure	4/12/2018	In Progress	July 2021
Inmate Telephone System	2/22/2018	In Progress	June 30, 2021
Innovation Management Solution	10/19/2017	Standstill	Rebuilding organization to restart
VCHRP Payroll System 9.2 Upgrade	10/19/2017	In Progress	12/31/2021
Automated Ambulance System Status Management (SSM)	4/20/2017	In Progress	8/2/2021
Enterprise Content Management (DAO)	4/20/2017	In Progress	Not available
Property Tax System (PTACS)	2/24/2016	In Progress	December 2021

ITC Form Revision Recommendation

- **Update 3 ITC Forms**
  - APAQ
  - Status Report
  - Closure Report

- **More focus on business outcomes and measures**

- **Instruction separate from form**

- **More direction on risk definition and assessment**

- **Format modernization**

Cybersecurity Updates

Cybersecurity - Emails

- Cisco Email Security Statistics (January through March 2021)
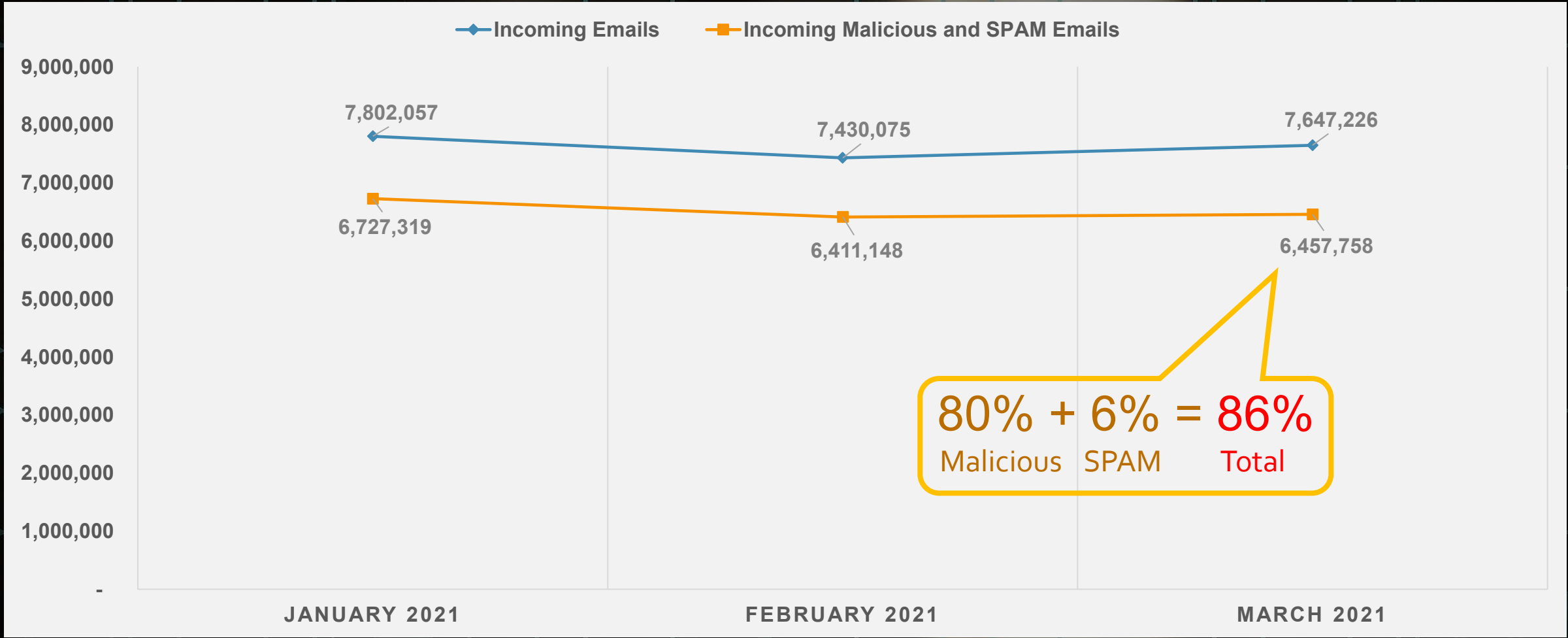
Cybersecurity - Phishing

- Phishing Attacks Against the County (January through April 13, 2021)

	Incident	Mailboxes Sent To	User Clicks	Compromised
January	11	31	2	1
February	19	111	8	0
March	21	87	10	0
April	9	208	9	1

Closing Agenda Items

- Review of today's meeting action Items

- Closing Comments/Agenda Items for Next Meeting (July 29, 2021)

Adjourn

Thank you for your time.